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| **UGANDA NATIONAL OIL COMPANY LIMITED (UNOC)**  **JOB APPLICATION FORM**  **REF. No. .............................................. (*for official use by UNOC*)** |
| **INSTRUCTIONS**  Please answer each section clearly and completely.  This Application Form must be electronically completed, printed and signed.  Applicants MUST also submit a signed personal statement (max 2 pages of A4)  Attach certified academic documents as evidence of Education and Training  Provide any other relevant evidence to support your application  All documents MUST be submitted in TRIPLICATE. |
| **POSITION APPLIED FOR:** |

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| 1. First Name: Middle Name: Surname: Family Name: |
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| 1. Date D/ M/ Y   of Birth: | 1. Place of birth: | 1. Nationality: | 1. Gender |

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| 6.Marital status:  Single  Married  Separated  Widow(er)  Divorced |

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| 7. Permanent address: | 8. Present address (if different*)* | 9. Telephone/Cell phone No/Email address: |

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| 10. **HAVE YOU ANY DEPENDENTS?**  YES  NO  If the answer is "yes", give the following information: |

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| **NAME** | Date of Birth | Relationship | **NAME** | Date of Birth | Relationship |
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| **11**. **LANGUAGES** |

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|  | **READ** | | **WRITE** | | **SPEAK** | | **UNDERSTAND** | |
| **LANGUAGE** | Easily | Not Easily | Easily | Not Easily | Easily | Not Easily | Easily | Not Easily |
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| **12.** **EDUCATION. Give full details - *N.B.*** *Please give exact titles of degrees in original language.* *If there is need to obtain a translation, ensure it is undertaken and certified by the National Council for Higher Education.*  **A. INSTITUTION** | | | | |
| NAME, PLACE AND COUNTRY | ATTENDED FROM/TO | | ACADEMIC QUALIFICATIONS  OBTAINED | MAIN COURSE OF STUDY |
| *M./Y* | *M/Y* |
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| **B. OTHER PROFESSIONAL TRAININGS** | | | | | |
| NAME, PLACE AND COUNTRY | TYPE | | ATTENDED FROM/TO | | CERTIFICATES OR  DIPLOMAS OBTAINED |
| *M/Y* | *M/Y* |
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| **13. MEMBERSHIP** **IN SOCIETIES, ASSOCIATIONS AND CLUBS** |
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| **14.** **EMPLOYMENT RECORD:**  *Starting with your most recent post. Give both gross and net salaries per annum for your last or present post.*  **A. POSITION 1** |

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| FROM | TO | SALARIES PER ANNUM | | TITLE OF YOUR POST: | |
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| NAME OF EMPLOYER: | | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | | NAME OF SUPERVISOR: | |
| NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES AND ANY ACHIEVEMENTS (not more than 500 words) | | | | | |
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**B. POSITION 2**

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| FROM | TO | SALARIES PER ANNUM | | TITLE OF YOUR POST: | |
| MONTH/YEAR | MONTH/YEAR | STARTING | FINAL |
| NAME OF EMPLOYER: | | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | | NAME OF SUPERVISOR: | |
| NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES AND ANY ACHIEVEMENTS (not more than 500 words) | | | | | |
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**C. POSITION 3**

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| FROM | TO | SALARIES PER ANNUM | | TITLE OF YOUR POST: | |
| MONTH/YEAR | MONTH/YEAR | STARTING | FINAL |
| NAME OF EMPLOYER: | | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | | NAME OF SUPERVISOR: | |
| NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES AND ANY ACHIEVEMENTS (not more than 500 words) | | | | | |
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**D. POSITION 4**

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| FROM | TO | SALARIES PER ANNUM | | TITLE OF YOUR POST: | |
| MONTH/YEAR | MONTH/YEAR | STARTING | FINAL |
| NAME OF EMPLOYER: | | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | | NAME OF SUPERVISOR: | |
| NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES AND ANY ACHIEVEMENTS (not more than 500 words) | | | | | |
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| **15. REFERENCES:** List three persons, not related to you, who are familiar with your character and qualifications.  *Do not repeat names of supervisors provided above* | | |
| **FULL NAME** | **FULL ADDRESS INCLUDING TELEPHONE AND EMAIL CONTACTS.** | **BUSINESS OR OCCUPATION** |
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| 1. Any other relevant information you would like to add **(Not more than 500 words)**:     17. HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINALPROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (exclude minor traffic violations)?  YES  NO  If "yes", give full of each case in an attached statement. |
| 18. I certify that the information I have provided is true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on this form or other document requested for renders a staff member of the UNOC liable to summary termination or dismissal.  **DATE: SIGNATURE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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